



International Travel Registration Preview

Supplemental Materials for Travel to High Risk Destination(s)

Overview

ASU requires students participating in an ASU-related activity in a country and/or area designated as a “High Risk Destination” to provide some additional information to enable ASU’s International Travel Advisory Committee (ITAC) to more effectively review the planned travel.

- In cases of students traveling in a group with an ASU faculty/staff member (i.e., a group leader), the group leader will be asked to respond to the below questions; all students will be required to sign the *Acknowledgment of Safety and Security Risk(s)* included below.
- In cases of students traveling alone (i.e., not as part of an organized ASU group), the individual student travelers will be expected to respond to these questions.

Rationale for Travel to High Risk Destination

- 1. Describe this ASU-related international travel program, activity, project, trip, etc.**

Describe in detail the purpose, scope and location of planned activities, both academic and recreational (study, travel, work, etc.)

- 2. What educational and/or experiential goals do you hope to achieve?**

Describe why this (or these) particular high-risk location(s) is/are necessary for the goals you are hoping to achieve

- 3. If necessary, can you accomplish these goals or conduct a similar trip to an alternate location?**

Consider that approval may not be granted for this proposed travel to a high risk destination. Please provide more information about potential alternate locations.

Traveler Preparedness

- 1. Describe any prior travel experience you have in this, or similar, destination(s).**

Be sure to explain how that experience prepares you for a program in your chosen destination country.

- 2. Please indicate your familiarity with the language of your destination country.**

3. Please summarize your understanding of the major risks that travelers in your destination may face.

Research your destination country by reading its U.S. Department of State Travel Advisory, CDC country information, OSAC Crime & Safety Report, and the additional Traveler Health & Safety Resources within the online travel registration system. Once you have thoroughly reviewed these resources, summarize below your understanding of the major risks that travelers in your destination country may face.

4. Describe how you would manage a situation in which you need to evacuate your destination country.

Think about situations like a natural disaster or deteriorating security situation. Before writing your response, research ASU's [international travel medical insurance and evacuation policy](#), and the resources provided by the [U.S. Department of State](#).

Local Support and Communication

1. Describe your communication plan

Specifically address how you will get in touch with ASU and your emergency contacts back home in the event of a crisis.

2. Who is your local emergency contact in each destination country/city?

Provide the Name, Email, Cell Phone and position/title of at least one individual in-country with whom ASU could liaise in the event of an emergency.

3. What kind of local support will you have?

Please indicate if you be relying on the support of any person, organization, non-governmental organization (NGO), third-party security provider, etc. at the destination.

4. Contact details of local support contact.

Provide the name of the partner (organization, person, provider) and their contact information including address, phone number(s), email address, and 24/7 emergency line (if available).

5. What level of pre-departure preparation, support, and training will the local partner provide?

Will there be a pre-departure orientation? Will they recommend or assist with booking transportation and accommodation? Will they help with obtaining the correct visa or work permit if required?

6. How will the local partner support you upon arrival?

For example, will they pick you up from the airport? How will you communicate with them upon arrival?

7. Please upload a copy of any emergency/crisis plan that they have shared with you.

Housing and Transportation

1. What type of housing will you will be using while abroad?
Select all that apply.
2. Provide the name and address for each housing location you will be using on this trip. Include the dates you are staying in each facility.
3. Why/how did you select each of the housing locations/facilities that you have listed above?
4. Describe any security features unique to each location listed above.
See Study Abroad Office website for additional information and resources about [safe housing abroad](#).
5. If you have already made flight arrangements, please provide those details.
Include dates, times, flight numbers, etc.
6. Please describe the transportation options that will be available to you in your destination.
Specifically address how you will get to and from the airport, and how you will travel to and from the sites you need to visit during this ASU-related international travel.

Acknowledgment of Safety and Security Risk(s)

I have registered my plans for University-Related Travel abroad (URT) in connection with an activity sponsored by or affiliated with Arizona State University (ASU).

Based on the information I provided when registering my URT, ASU has determined that one more of the countries and/or areas I will be visiting as part of my URT is designated as a "**High Risk Destination**".

A country and/or area is designated by ASU as a High Risk Destination if any of the following conditions apply:

- A current Travel Advisory (Level 3) has been issued by the [U.S. Department of State](#);
- A current Travel Health Warning (Level 3) has been issued by the [U.S. Centers for Disease Control and Prevention](#);
- WorldAware has assigned the destination a Security Assessment rating of 4/5;*
- Concur has assigned the destination a Security Rating of 4/5;* or
- ASU travel to a country/area has been designated as restricted by the Office of the University Provost.

**WorldAware and Concur are third party travel intelligence service providers with which ASU has a contractual relationship for risk analysis and other travel risk management services.*

In accordance with the [ASU Student International Travel Registration policy](#), I agree and represent as follows:

1. My planned URT to a High Risk Destination is subject to review and approval by ASU's International Travel Advisory Committee (ITAC). In order to assist with the review and approval process, I will provide additional details about my URT within ASU's [Student International Travel Registration System](#).
2. I have reviewed the Study Abroad Office's *Traveler Health and Safety Resources* for the URT country within the ASU [Student International Travel Registration System](#).
3. I understand the risks associated with participating in URT in a High Risk Destination, and I acknowledge that I am responsible for my personal health and safety. I will take the necessary steps to prepare myself and manage the risks.
4. I will leave the URT site immediately if the security situation in the country/area of the URT worsens. If I choose to stay at the URT site despite ASU's recommendation that I come home, I understand that I assume all risks associated with my decision to stay.

I hereby certify that I agree to and fully understand the conditions and obligations specified above.