# Incoming Exchange Program Fact Sheet – Academic Year 2018-2019

## Contact Information

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<tr>
<th>Contact Information</th>
<th>ASU Study Abroad Office – International Exchange Student Team</th>
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<tr>
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<td>+ 1 (480) 965-4026</td>
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<tr>
<td><strong>Website:</strong></td>
<td><a href="https://mystudyabroad.asu.edu/international">https://mystudyabroad.asu.edu/international</a></td>
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**Mailing Address:**

Arizona State University  
Study Abroad Office  
1120 South Cady Mall, Interdisciplinary B, 255  
Tempe, AZ 85287-4003 U.S.A.

## Exchange Program Terms and Academic Calendar

- **Fall Semester:** August - December  
- **Academic Year:** August - May  
- **Spring Semester:** January - May  
- **Calendar Year:** January - May and August - December; summer break May - August

Students must attend mandatory orientation, usually held during the week prior to the start of classes. Final arrival dates and orientation information will be provided in official acceptance materials; do not purchase airfare until arrival dates have been confirmed.

## Academics

More information about course registration is available [here](https://mystudyabroad.asu.edu/international) (under Academic Information >> Courses, Registration & Grades).

Review the list of ASU course/faculty restrictions under Academic Information >> Courses, Registration & Grades >> Course/Faculty Restrictions.

Students may search the [ASU Course Catalog](https://mystudyabroad.asu.edu/international) to find possible course offerings. However, please note that this is a complete listing of courses. Some are no longer offered or may not be offered in the anticipated academic term.

International exchange students are eligible to enroll in any open classes for which they meet applicable prerequisites, with the exception of Course/Faculty Restrictions. **Please note that students are not guaranteed to receive all of their preferred classes, even if they meet prerequisites.** Students wishing to take a course that has a prerequisite are required to email or meet with an academic advisor in the academic unit offering the course in order to review the student's home university transcript for prerequisites.

International exchange students must enroll full-time by the ASU course registration deadline and throughout the entire semester, as follows:

- **Undergraduate students:** 12-18 credits per semester (undergraduate courses only)  
- **Graduate students:** 9-15 credits per semester (min. 12 credits if taking all undergraduate classes, min. 9 credits if taking all graduate classes or combination of undergraduate/graduate courses)

## Official Grade Reports

International exchange students are not provided transcripts from ASU; instead, all courses, credits, and grades received at ASU are reported on the official ASU grade report. Grade reports are sent to the international exchange student’s home institution within two months after the end of the semester by email and/or mail. **Grade reports are not issued for students with incomplete grades or outstanding charges on their ASU student account.**

## Mandatory Health Insurance

International exchange students are automatically enrolled in the [ASU Student Health Insurance plan](https://mystudyabroad.asu.edu/international), which is mandatory for ALL international students. It is

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More information can be found [here](under Health & Wellness >> Mandatory Health Insurance).

### Housing

More information about housing options can be found [here](under Housing Information).

While international students can live where they would like, they are encouraged to live on-campus in ASU residence halls. On-campus living provides more opportunities to make lasting friendships and to practice daily English with other American and international students.

**On-campus housing is NOT guaranteed for exchange students, and is assigned on a first-come, first-served basis**. Students should apply for on-campus housing as soon as the housing application is available for the best chance of receiving an on-campus assignment.

Students who are not successful in securing on-campus housing, or who do not want to live in the student dormitories, can search for off-campus housing in homestays or apartments. Most apartments require a contract between seven to twelve months and are not furnished.

### Costs and Financial Resources

More information can be found [here](under Costs & Financial Resources).

International exchange students do not pay ASU tuition, but must pay registration fees that are mandatory for ASU students. More information on fees can be found [here](under Costs & Financial Resources).

Students should also budget for additional costs such as mandatory health insurance, special course fees, books and supplies, housing, meals, local transportation, and personal expenses.

### Visa and Immigration Information

More information can be found [here](under Visas & Immigration).

International exchange students studying in the U.S. must obtain the J-1 Exchange Visitor’s visa. The ASU Study Abroad Office will send the DS-2019 form and acceptance letter via postal mail to the nominating institution.

### Student Employment

More information can be found [here](under Student Life >> ASU Student Life >> Student Employment).

Exchange students are allowed to work on-campus in hourly jobs within the dates of their program. Employment may total no more than 20 hours per week during the academic semesters and no more than 40 hours during official school breaks.

Students are not able to participate in internships outside of ASU or outside the official program dates.

### Global Guides

Students can request to be partnered with an international or domestic ASU student who can help answer questions about campus and integrate into the larger ASU community. More information [here](under Global Guides).

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<th>2018-2019 Application Timeline:</th>
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<td><strong>Term of Participation</strong></td>
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**Application Process**

Additional information about eligibility and application requirements can be found [here](under Application Process). The entire application is completed online. The application link will be provided once the student has been officially nominated by the home institution and approved by ASU for the exchange program.

*Last updated: September 2017*