## Incoming Exchange Program Fact Sheet – Spring/Calendar Year 2019

### Contact Information

ASU Study Abroad Office – International Exchange Student Team  
E-mail: [asuexchangestudent@asu.edu](mailto:asuexchangestudent@asu.edu)  
Phone: + 1 (480) 965-5965  
Fax: + 1 (480) 965-4026  
Website: [https://mystudyabroad.asu.edu/international](https://mystudyabroad.asu.edu/international)

Mailing Address:  
Arizona State University  
Study Abroad Office  
1120 South Cady Mall, Interdisciplinary B, 255  
Tempe, AZ 85287-4003 U.S.A.

### Exchange Program Terms and Academic Calendar

Review the [International Exchange Program Calendar](https://mystudyabroad.asu.edu/international) (under Important Dates).

| Fall Semester: August - December  
| Academic Year: August - May  
| Spring Semester: January - May  
| Calendar Year: January - May and August - December; summer break May - August |

Students must attend mandatory orientation, usually held during the week prior to the start of classes. Final arrival dates and orientation information will be provided in official acceptance materials; do not purchase airfare until arrival dates have been confirmed.

### Academics

More information about course registration is available [here](https://mystudyabroad.asu.edu/international) (under Academic Information >> Courses, Registration & Grades).

Review the list of ASU course/faculty restrictions under [Academic Information >> Courses, Registration & Grades >> Course/Faculty Restrictions](https://mystudyabroad.asu.edu/international).

Students should use the most recent semester [Class Search](https://mystudyabroad.asu.edu/international) to search course offerings, as the Course Catalog Search will include many courses that are no longer offered.

International exchange students are eligible to enroll in most classes for which they meet applicable prerequisites, as long as the course has not filled to capacity. **Please note that students are not guaranteed to receive all of their preferred classes, even if they meet prerequisites.**

International exchange students must enroll full-time by the ASU course registration deadline and throughout the entire semester, as follows:

- **Undergraduate students:** 12-18 credits per semester (undergraduate courses only)  
- **Graduate students:** 9-15 credits per semester (min. 9 credits with graduate classes or combination of undergraduate/graduate courses)

### Course Restrictions

- **Online courses:** ASU offers several courses that are 100% online; international exchange students are limited to enrolling in up to 3 credits of online courses per semester.  
- **Hybrid courses:** ASU offers several courses that have both an in-person and online component. International exchange students are not restricted from taking hybrid classes.  
- **Business, School of:** seats are limited depending on the specific academic unit or course; one example is Supply Chain Management (SCM) which has extremely limited spaces for exchange students. See [Business Courses open to exchange students and Syllabi](https://mystudyabroad.asu.edu/international).  
- **Design School:** most courses are restricted to exchange students with that major

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Last updated: May 2018
• **Engineering, School of:** Engineering students cannot take any engineering capstone courses at ASU. In addition, some schools in engineering have further enrollment restrictions for engineering students:
  o **Computing, Informatics, and Decision Systems Engineering:** Students can take any lower division courses they wish. For upper division courses, they need instructor approval to receive access to the course.
  o **Sustainable Engineering and the Built Environment:** If there are a large number of open seats, students will be allowed to enroll in courses for which they meet prerequisites. If there are very few seats available, advisors will wait until 1-2 weeks before the start of the semester before giving permission for exchange students to enroll.
  o **Engineering of Matter, Transport, and Energy:** After all registration has opened, students will be given overrides into courses that still have a lot of seats open. If the course is likely to fill, advisors will wait until 1-2 weeks before the start of the semester before giving permission for exchange students to enroll.

  o To see which majors/areas of study fall under these schools, please review that information here.

• **Journalism and Mass Communication:** JMC courses are restricted, MCO (limited course offerings), COM, ENG, and FMS courses are available

• **Kinesiology, Department of:** seats are limited depending on the specific academic unit or course

• **Law, College of:** graduate-level courses are only available to graduate-level law students; undergraduate courses are available to all other exchange students

• **Nursing and Health Innovation, College of:** most courses restricted

• **Master of Business Administration (MBA):** prior approval required during exchange program nomination phase (limited course offerings)

• **Technology and Innovation, College of:** seats are limited depending on the specific academic unit or course

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### Official Grade Reports

International exchange students are not provided transcripts from ASU; instead, all courses, credits, and grades received at ASU are reported on the official ASU grade report. Grade reports are sent to the international exchange student’s home institution within two months after the end of the semester by email and/or mail. **Grade reports are not issued for students with incomplete grades or outstanding charges on their ASU student account.**

### Mandatory Health Insurance

More information can be found [here](#) (under Health & Wellness >> Mandatory Health Insurance).

International exchange students are automatically enrolled in the [ASU Student Health Insurance plan](#), which is mandatory for ALL international students. It is not possible to waive this requirement. The cost of the insurance (approximately $950-$1400 USD) will be charged to the student’s ASU account. Read more about what is covered under this insurance at the Arizona State University student health insurance plan [website](#).

### Housing

More information about housing options can be found [here](#) (under Housing Information).

While international students can live where they would like, they are encouraged to live on-campus in [ASU residence halls](#). On-campus living provides more opportunities to make lasting friendships and to practice daily English with other American and international students.

**On-campus housing is NOT guaranteed for exchange students, and is assigned on a first-come, first-served basis!** Students should apply for on-campus housing as soon as the housing application is available for the best chance of receiving an on-campus assignment.

Students who are not successful in securing on-campus housing, or who do not want to live in the student dormitories, can search for off-campus housing in homestays or apartments. Most apartments require a contract between seven to twelve months and are not furnished.
### Costs and Financial Resources

More information can be found [here](#) (under Costs & Financial Resources).

International exchange students do not pay ASU tuition, but must pay [registration fees that are mandatory for ASU students](#). More information on fees can be found [here](#).

Students should also budget for additional costs such as mandatory health insurance, special course fees, books and supplies, housing, meals, local transportation, and personal expenses.

### Visa and Immigration Information

More information can be found [here](#) (under Visas & Immigration).

International exchange students studying in the U.S. must obtain the J-1 Exchange Visitor's visa. The ASU Study Abroad Office will send the DS-2019 form necessary for applying for the J-1 visa in the official acceptance packet.

### Student Employment

More information can be found [here](#) (under Student Life >> ASU Student Life >> Student Employment).

Exchange students are allowed to work on-campus in hourly jobs within the dates of their program. Employment may total no more than 20 hours per week during the academic semesters and no more than 40 hours during official school breaks.

Students are not able to participate in internships outside of ASU or outside the official program dates.

### Global Guides

Students can request to be partnered with an international or domestic ASU student who can help answer questions about campus and integrate into the larger ASU community. More information [here](#).

### 2018-2019 Application Timeline:

<table>
<thead>
<tr>
<th>Term of Participation</th>
<th>Nomination Period</th>
<th>Application Period</th>
<th>Acceptance Email Sent</th>
<th>Acceptance Packet Sent by Mail</th>
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<tbody>
<tr>
<td><strong>Spring 2019, Calendar Year 2019</strong></td>
<td>May 25-August 1</td>
<td>Upon Nomination-September 1</td>
<td>Within 3 weeks of completing application</td>
<td>All students: Mid October</td>
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### Application Process

Additional information about eligibility and application requirements can be found [here](#) (under Application Process). The entire application is completed online. The application link will be provided once the student has been officially nominated by the home institution and approved by ASU for the exchange program.