

Acknowledgment of Application

Exchange Programs

I have created an application to participate in an Exchange program (the Program) offered by Arizona State University (ASU). As a condition of commencing the application process for the Program, I understand and agree to the following:

1. After I sign this Acknowledgment of Application, the ASU Study Abroad Office (SAO) will charge a \$50 Application Fee to my ASU student account, regardless of whether I complete the application requirements described in Section 2 below or participate in the Program.
 - a. I will be expected to pay the \$50 Application Fee by the due date posted on my ASU account, even if I withdraw my application or otherwise fail to complete the application process.
 - b. The \$50 Application Fee is NON-REFUNDABLE, unless:
 - i. I am not accepted for participation in the Program, even though I completed my Program application, **OR**
 - ii. The Program is cancelled for the term in which I applied to participate.
2. My application to the Program will NOT be considered for acceptance until I complete each of the application requirements in my online Program application. Application requirements include:
 - a. **My Tasks.** Specific items I must submit to SAO, fees I must pay through my ASU student account, or other tasks that I must complete outside of the online Program application.
 - b. **My Signature Documents.** Items that I must read carefully and sign. I can sign these documents digitally, unless I am below 18 years of age.
 - c. **My Online Forms & Submissions.** Online forms that I must complete or items that I must submit electronically by uploading to my online Program application.
 - d. **Resources.** Important information that I must carefully review and mark as read.
 - e. **Mandatory Quizzes.** Online quizzes designed to assess my understanding of particular Resources in my online Program application, which I must successfully complete in order to remain eligible to participate in the Program.
3. I may withdraw my application at any time but will be subject to the terms of the [Study Abroad Withdrawal Policy](#). All requests for withdrawal must be submitted to SAO in writing.
 - a. All details regarding ASU tuition and fees (amounts, due dates, payment options, etc.) are published at <http://students.asu.edu/tuitionandfees>.
4. For the complete terms of my application to study abroad, I may refer to the [Terms of Application](#) document within the Resources section of my online Program application.

I ACKNOWLEDGE THAT I AM APPLYING TO PARTICIPATE IN AN ASU EXCHANGE PROGRAM. I HEREBY CERTIFY THAT I AGREE TO AND FULLY UNDERSTAND THE CONDITIONS AND OBLIGATIONS SPECIFIED ABOVE.