

Acknowledgment of Application

Faculty-Directed Programs in the U.S.

I have created an application to participate in a Faculty Directed program (the Program) offered by Arizona State University (ASU). As a condition of commencing the application process for the Program, I understand and agree to the following:

1. After I sign this Acknowledgment of Application, the ASU Study Abroad Office (SAO) will charge a \$50 Application Fee to my ASU student account, regardless of whether I complete the application requirements described in Section 2 below or participate in the Program.
 - a. I will be expected to pay the \$50 Application Fee by the due date posted on my ASU account, even if I withdraw my application or otherwise fail to complete the application process.
 - b. The \$50 Application Fee is NON-REFUNDABLE, unless:
 - i. I am not accepted for participation in the Program, even though I completed my Program application, **OR**
 - ii. The Program is cancelled for the term in which I applied to participate.
2. My application to the Program will NOT be considered for acceptance until I complete each of the application requirements in my online Program application. Application requirements include:
 - a. **My Tasks.** Specific items I must submit to SAO, fees I must pay through my ASU student account, or other tasks that I must complete outside of the online Program application.
 - b. **My Signature Documents.** Items that I must read carefully and sign. I can sign these documents digitally, unless I am below 18 years of age.
 - c. **My Online Forms & Submissions.** Online forms that I must complete or items that I must submit electronically by uploading to my online Program application.
 - d. **Resources.** Important information that I must carefully review and mark as read.
 - e. **Mandatory Quizzes.** Online quizzes designed to assess my understanding of particular Resources in my online Program application, which I must successfully complete in order to remain eligible to participate in the Program.
3. I may withdraw my application at any time but will be subject to the terms of the [Study Abroad Office Payment and Withdrawal Policies](#). All requests for withdrawal must be submitted to SAO in writing.
 - a. **Faculty Directed program fees are subject to change.** All program fees published on the Study Abroad Office website are specific to a particular term and year and may not be the final amount charged to me for the term of this application.
4. For the complete terms of my application to study abroad, I may refer to the [Terms of Application](#) document within the Resources section of my online Program application.

I ACKNOWLEDGE THAT I AM APPLYING TO PARTICIPATE IN AN ASU STUDY ABROAD OFFICE PROGRAM. I HEREBY CERTIFY THAT I AGREE TO AND FULLY UNDERSTAND THE CONDITIONS AND OBLIGATIONS SPECIFIED ABOVE.